

BOARD OF LIBRARY TRUSTEES MEETING MINUTES

DATE: November 22, 2010 TIME: 6:30 p.m. PLACE: Trustees Room, Main Library
 PRESENT: Margaret Mone, Chairperson; Nancy Smith, Vice Chairperson; Janet Landerholm; Mark Linde; Marvin Sezak; Harry Williams III, Library Director
 ABSENT: John Thomas; Daryle Brown; Eliot Miller
 VISITORS: Catherine Silva; Susan McCormick
 RECORDING: Tina King, Clerk, Reviewed by Library Director Harry R. Williams, III

TOPIC/AGENDA	FINDINGS/DISCUSSION	RECOMMENDATIONS/ACTIONS	FOLLOW-UP
1. Acceptance of Minutes	The minutes of the meeting of October 25, 2010 were accepted as submitted.	Motion by Mark Linde, second by Janet Landerholm; voted unanimous.	
2. Hearing of Visitors	Catherine Silva approached the Trustees concerning the use of some space in the library for her office to run The Raising a Reader Program. Susan McCormick ask the Trustees if a staff development day can be scheduled. Ms. McCormick also inquired about the fine money and how it is used.		
3. Director's Report	Harry discussed the Gates reports that he filled out for the Gates grant. A letter along with a spreadsheet to the Mayor was presented to the Trustees for their approval concerning a Supplemental Appropriation for monies spent from Florence Weil for the OCLN fees. Harry reported on the increase of a rodent problem and the vandalism that occurred at the Branches. Also reported were the many programs that were held during the month of November.	Recommended Harry to change the amount from \$28,393 to \$85,752 and then send the letter.	
4. Chairman's Report	No report		
5. Action Items	None		
6. Old Business	Playgrounds at the Branches – nothing to report		
7. New Business	Discussion held on Raising Reader Program using space in the Library for their office.	Motion not to recommend using the Library for this purpose Janet Landerholm, second by Marvin Sezak, voted unanimous.	
8. Adjournment	Meeting adjourned at 7:50 p.m. to go into executive session. Next meeting Monday, December 13, 2010.	Motion by Janet Landerholm, second by Mark Linde; voted unanimous.	